

Behind-the-Wheel (BTW) Instruction **Safety Requirements**

Provide frequent reminders (e.g., signage, marking) for teachers/instructors and students to social distance, wear a cloth face covering, and use proper personal hygiene, such as washing hands or using a hand sanitizer with at least 60% alcohol (ethanol).

Before and During Instruction:

- ✓ Teachers/Instructors are required to conduct a daily health self-assessment, including a daily attestation, indicating they do not have symptoms consistent with COVID-19 or a temperature of 100.4°F or higher, have not, to their knowledge, been in contact with a person or persons who have been diagnosed with COVID-19, have not been told to isolate due to a diagnosis of COVID-19, have not been told to quarantine due to an exposure by a health official, are not awaiting test results for a COVID-19 test (if tested as a result of symptoms or exposure).
- ✓ Teachers/Instructors and students are required to use hand sanitizer that contains at least 60% alcohol.
- ✓ Teachers/Instructors are required to instruct students to maintain social distancing while waiting to begin a driving session; students are required to remain in their vehicle or other designated open area where they are social distancing from others until the previous student has exited the vehicle, the vehicle has been cleaned and disinfected and the teacher/instructor notifies the student(s) the driving session is to begin.
- ✓ Teachers/Instructors are required to screen students daily using the Middle and High School Screening Checklist.
- ✓ Teachers/Instructors are required to practice social distancing while instructing outside of the vehicle and when conversing with parents.
- ✓ Teachers/Instructors and students are required to wear cloth face coverings, unless they have a documentation from a medical provider that they have a medical or behavioral condition contraindication.
- ✓ Teachers/Instructors are required to allow adequate ventilation with windows cracked and heating/AC to mix air from the outside air through the vehicle during the driving session.
- ✓ Teacher/Instructors are required to allow no more than two students in the vehicle (one student in the front seat and one student in the back seat) with the teacher/instructor seated in the front passenger seat. (This is consistent with the recommendation limitation of two passengers in contract transportation.)
- ✓ Teachers/Instructors are required to place hand sanitizer and a waste receptacle in each vehicle.
- ✓ Teachers will advise that driving session will be stopped at any point if the students or teachers begin to show symptoms (for example cough, fever, chills, shortness of breath).

Cleaning and Disinfecting the Vehicle:

✓ Teacher/Instructor are required to clean and disinfect the vehicle before each driving session. Such cleaning and disinfecting shall include but not be limited to the following contact surfaces:

- o Door handles (outside and inside)
- o Hard seats and seatbelts
- o Steering column
- o Steering wheel
- o Seat controls, head restraints, and arm rests
- o Dashboard controls
- o Turn signals
- o Rear view mirror and adjustments
- o Fuel door release lever
- o Keys and Key Fobs
- o Any writing utensil used
- o Other frequently touched surfaces
- o Gearshift knobs

✓ It is recommended for teachers/instructors to clean and disinfect the car as the student(s) watches, so they are comfortable they are entering a safe environment.

✓ Teachers/Instructors are required to ensure windows remain open during cleaning and disinfecting.

Parents/Guardians

✓ PARENTS/GUARDIANS SHOULD NOT LEAVE THE SCHOOL PROPERTY UNTIL THEY KNOW THEIR STUDENT HAS BEEN CLEARED TO ENTER THE VEHICLE PER SCREENING.